



CMM Supplemental Application

Property Standards



A. Property Standards Specialist

		Completed	Documented*		
ONE	1. a) Certified Property Standards Officer (CPSO)	<input type="checkbox"/>	<input type="checkbox"/>	Office Use	
	b) Certified Property Standards Officer (Associate) (CPSO(A))				
And					
BOTH	2. OAPSO Seminars/Conferences or professionally related workshops/conferences (<i>minimum 20 hours</i>)	<input type="checkbox"/>	<input type="checkbox"/>		
	3. Employment Experience <u>2 years</u> , full-time, Enforcement experience				
BOTH	4. Note: Re-certification Requirement: (every 3 years)				
	A. A minimum of 12 hours work related training, at least 6 of which must be through OAPSO , and				
	B. Participated in the defence of a Property Standards Order before the Appeal Committee				
Title: _____ Employer: _____ Start (MM/YY): _____ to _____					
Title: _____ Employer: _____ Start (MM/YY): _____ to _____ **					

* Documented: include copies of certificates/diplomas, agendas/transcripts where possible with CMM Application ** Provide detail if additional positions

B. Property Standards Professional

		Completed	Documented*	
ALL	1. Certified Property Standards Officer (CPSO)	<input type="checkbox"/>	<input type="checkbox"/>	Office Use
	2. 4 x Community College/University equivalent courses (<i>with at least one in Local Govt or Management, and one job related elective</i>) (<i>minimum 120 hours</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
	3. OAPSO Seminars or professionally related conferences workshops (<i>minimum 40 hours</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
	4. Employment Experience <u>4 years</u> Enforcement with at least <u>2 years</u> in Property Standards			
	5. Note: Re-certification Requirement (every 3 years)			
ONE	A. A minimum of 16 hours work related training, at least 6 of which must be through OAPSO			
	B. i) Participated in development, implementation or review of policies or by-laws relating to property maintenance			
	ii) Participated in the defence of three Property Standards Orders before the Appeal Committee			
	iii) Preparation and defence of an Emergency Order at the Superior Court			
Title: _____ Employer: _____ Start (MM/YY): _____ to _____				
Title: _____ Employer: _____ Start (MM/YY): _____ to _____ **				

* Documented: include copies of certificates/diplomas, agendas/transcripts where possible with CMM Application ** Provide detail if additional positions

New applicants must attach their CMM Application Complete all sections for accurate evaluation

C.

1. Applicant: _____ Employer: _____

2. Phone: _____ E-mail: _____

3. **Signature:** _____ **Date:** _____

4. **OAPSO Member** Yes No ****OAPSO Membership Required to Apply****

5. **Witness:** a) Municipal Official (**OAPSO** Member): _____

b) Signature: _____ Title: _____

* Witness identity only – not verification of content

Fee: \$235 (includes CMM & OAPSO Enhancement) HST Exempt

Cheque payable to OMMI or VISA _____ Exp ___ / ___ Name on Card: _____ Corp Personal

Mail/Courier application to 618 Balmoral Drive, Oshawa, ON L1J 3A7