



# CERTIFIED MUNICIPAL MANAGER Infrastructure Specialist & Professional Enhancements



## INTRODUCTION

OGRA represents the infrastructure interests of Ontario's municipalities and consequently has many professions represented among the employees of their municipal members. The Infrastructure Specialist and Professional *enhancements* are intended to complement any primary designation they already possess, or to provide a level of recognition not currently available within their profession or occupational specialty.

## EVALUATION

The OGRA Evaluation Committee will determine the member equivalencies on an individual basis, looking for professional certifications from their respective governing bodies such as: AORS, ORFA, MOE, SWANA, OMAFRA, IAAE, APWA-OPWA. Additionally, recognizing specific education and job experience will be a varied, flexible, developing process, intended to encourage participation and to ensure a balanced and fair awarding of enhancements.

## REQUIREMENTS

The table below indicates a varying list of requirements from several occupational specialties. It will be modified as required for balance and fairness.

Job Title	Certifying Body	Certification	Specialist	Professional
Fleet Manager	APWA	Required	1 yr fleet management experience	Meet Requirements
Airport Manager	IAAE	Required	1 yr airport management experience	Certification
Recreational Facilities Mgmt	ORFA	Certified Recreation Facilities Professional	Supervisor	Manager
Landfill Operations Manager	SWANA	Mgr. of Landfill Operations OR Managing Municipal Solid Waste Collection Systems	1 SWANA Certificate + 1 yr supervisory experience	2 SWANA Certificates + 3 yrs landfill mgmt experience
Water/Wastewater Operations	MOE		Licensed Operator	Officer-in-Charge
Drainage Superintendent	OMAFRA	Required		3 yrs in position
Road Supervisor	AORS	Certified Road Supervisor	Meet Requirements	Meet Requirements

Application on next page.



# CMM Supplemental Application

## Infrastructure Enhancements



### A. Infrastructure Specialist

	Completed	Documented*
1. Certified Road Supervisor (CRS) or Specialty Equivalent: including but not limited to, Certified Fleet Manager, Certified Airport Manager, Facilities Supervisor, Landfill Operations Manager, Water/Wastewater Operator, Drainage Superintendent, etc.	<input type="checkbox"/>	<input type="checkbox"/>
2. a) 1 x Core or Specialty Academy (OGRA) Course	<input type="checkbox"/>	<input type="checkbox"/>
<u>ONE</u> b) 2 x Municipal Infrastructure Courses (MIT)	<input type="checkbox"/>	<input type="checkbox"/>
c) 1 x Technical professionally related course (35 hrs)	<input type="checkbox"/>	<input type="checkbox"/>
3. <u>ONE</u> d) 2 x <u>OGRA/ROMA</u> or professionally related Conferences/Workshops (minimum 25 hrs)	<input type="checkbox"/>	<input type="checkbox"/>
e) Participation on <u>OGRA</u> Work Groups/Committee/Instructor (minimum 50 hrs)	<input type="checkbox"/>	<input type="checkbox"/>
4. <b>Employment Experience:</b> 5 years significant Infrastructure related Supervisory Experience	<input type="checkbox"/>	<input type="checkbox"/>

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) \*\* Provide detail if additional.

### B. Infrastructure Professional (Above requirements and CMM II level)

	Completed	Documented*
1. Certified Road Supervisor – Intermediate (CRS-I) or Specialty Equivalent: including but not limited to Certified Fleet Manager, Certified Airport Manager, Facilities Manager, Landfill Operations Manager, Water/Wastewater OIC, Drainage Superintendent, Certified Engineering Technologist, Certified Technician, etc.	<input type="checkbox"/>	<input type="checkbox"/>
2. <u>BOTH</u> a) 2 x Core Municipality Academy Courses (OGRA)	<input type="checkbox"/>	<input type="checkbox"/>
b) 1 x Specialty Municipal Academy Course (OGRA)	<input type="checkbox"/>	<input type="checkbox"/>
3. <u>ONE</u> a) 4 x <u>OGRA/ROMA</u> Conferences/Workshops (Cumulative Total 72 hrs)	<input type="checkbox"/>	<input type="checkbox"/>
b) 10 days of professional related conferences/workshops	<input type="checkbox"/>	<input type="checkbox"/>
4. <b>Employment Experience:</b> 7 years of significant related supervisory experience and 3 years in a Senior Infrastructure related supervisory role (Please submit organizational chart)	<input type="checkbox"/>	<input type="checkbox"/>

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) \*\* Provide detail if additional.



**New applicants must attach their CMM Application  
Complete all sections for accurate evaluation**



C. 1. Applicant: \_\_\_\_\_ Employer: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

2. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. **Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

4. **OGRA Member**  Yes  No **\*\*OGRA Membership Required to Apply\*\***

5. Witness: a) Municipal Official (OGRA Member): \_\_\_\_\_

b) Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Fee: \$235 (includes CMM & OGRA Enhancement) HST Exempt.**

Cheque payable to OMMI or VISA \_\_\_\_\_ Exp \_\_\_ / \_\_\_ Name on Card: \_\_\_\_\_  Corp  Personal

Mail/Courier application to 618 Balmoral Drive, Oshawa, ON L1J 3A7

Office Use