



CMM Supplemental Application



Property Standards

A. Property Standards Specialist

ONE	<ol style="list-style-type: none"> 1. a) Certified Property Standards Officer (CPSO) b) Certified Property Standards Officer (Associate) (CPSO(A)) 	Completed	Documented*	Office Use
		<input type="checkbox"/>	<input type="checkbox"/>	
And				
BOTH	<ol style="list-style-type: none"> 2. OAPSO Seminars/Conferences or professionally related workshops/conferences (<i>minimum 20 hours</i>) 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ol style="list-style-type: none"> 3. Employment Experience <u>2 years</u>, full-time, Enforcement experience 			
BOTH	<ol style="list-style-type: none"> 4. Note: Re-certification Requirement: (every 3 years) <ol style="list-style-type: none"> A. A minimum of 12 hours work related training, at least 6 of which must be through OAPSO, and B. Participated in the defence of a Property Standards Order before the Appeal Committee 			

Title: _____ Employer: _____ Start (MM/YY): _____ to _____

Title: _____ Employer: _____ Start (MM/YY): _____ to _____ **

* Documented: include copies of certificates/diplomas, agendas/transcripts where possible with CMM Application ** Provide detail if additional positions

B. Property Standards Professional

ALL	<ol style="list-style-type: none"> 1. Certified Property Standards Officer (CPSO) 2. 4 x Community College/University equivalent courses (<i>with at least <u>one</u> in Local Govt or Management, <u>and</u> one job related elective</i>) (<i>minimum 120 hours</i>) 3. OAPSO Seminars or professionally related conferences workshops (<i>minimum 40 hours</i>) 	Completed	Documented*		
			<input type="checkbox"/>		<input type="checkbox"/>
		<ol style="list-style-type: none"> 4. Employment Experience <u>4 years</u> Enforcement with at least <u>2 years</u> in Property Standards 			
ONE	<ol style="list-style-type: none"> 5. Note: Re-certification Requirement (every 3 years) <ol style="list-style-type: none"> A. A minimum of 16 hours work related training, at least 6 of which must be through OAPSO B. <ol style="list-style-type: none"> i) Participated in development, implementation or review of policies or by-laws relating to property maintenance ii) Participated in the defence of three Property Standards Orders before the Appeal Committee iii) Preparation and defence of an Emergency Order at the Superior Court 				

Title: _____ Employer: _____ Start (MM/YY): _____ to _____

Title: _____ Employer: _____ Start (MM/YY): _____ to _____ **

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➔ New applicants must attach their CMM Application Complete all sections for accurate evaluation ➔

C. 1. Applicant: _____ Employer: _____

2. Phone: _____ E-mail: _____

3. **Signature:** _____ **Date:** _____

4. **OAPSO Member** Yes No ****OAPSO Membership Required to Apply****

5. **Witness:** a) Municipal Official (**OAPSO** Member): _____

b) Signature: _____ Title: _____

* Witness identity only – not verification of content

Fee: \$245 (includes CMM & OAPSO Enhancement) HST Exempt

Cheque payable to OMMI or pay by VISA _____ Exp ___ / ___ CVV: _____ Corp Personal

Name on Card: _____

Mail/Courier application to 618 Balmoral Drive, Oshawa, ON L1J 3A7