



# CERTIFIED MUNICIPAL MANAGER Infrastructure Specialist & Professional Enhancements



## INTRODUCTION

OGRA represents the infrastructure interests of Ontario's municipalities and consequently has many professions represented among the employees of their municipal members. The Infrastructure Specialist and Professional *enhancements* are intended to complement any primary designation they already possess, or to provide a level of recognition not currently available within their profession or occupational specialty.

## EVALUATION

The OGRA Evaluation Committee will determine the member equivalencies on an individual basis, looking for professional certifications from their respective governing bodies such as: AORS, ORFA, MOE, SWANA, OMAFRA, IAAE, APWA-OPWA. Additionally, recognizing specific education and job experience will be a varied, flexible, developing process, intended to encourage participation and to ensure a balanced and fair awarding of enhancements.

## REQUIREMENTS

The table below indicates a varying list of requirements from several occupational specialties. It will be modified as required for balance and fairness.

Job Title	Certifying Body	Certification	Specialist	Professional
Fleet Manager	APWA	Required	1 yr fleet management experience	Meet Requirements
Airport Manager	IAAE	Required	1 yr airport management experience	Certification
Recreational Facilities Mgmt	ORFA	Certified Recreation Facilities Professional	Supervisor	Manager
Landfill Operations Manager	SWANA	Mgr. of Landfill Operations OR Managing Municipal Solid Waste Collection Systems	1 SWANA Certificate + 1 yr supervisory experience	2 SWANA Certificates + 3 yrs landfill mgmt experience
Water/Wastewater Operations	MOE		Licensed Operator	Officer-in-Charge
Drainage Superintendent	OMAFRA	Required		3 yrs in position
Road Supervisor	AORS	Certified Road Supervisor	Meet Requirements	Meet Requirements

Application on next page.



# CMM Supplemental Application

## Infrastructure Enhancements



Working for Municipalities

### A. Infrastructure Specialist

Completed Documented\*

- Certified Road Supervisor (CRS) or Specialty Equivalent: including but not limited to, Certified Fleet Manager, Certified Airport Manager, Facilities Supervisor, Landfill Operations Manager, Water/Wastewater Operator, Drainage Superintendent, etc.
- 1 x Core or Specialty Academy (OGRA) Course
  - ONE 2 x Municipal Infrastructure Courses (MIT)
  - 1 x Technical professionally related course (35 hrs)
- ONE 2 x OGRA/ROMA or professionally related Conferences/Workshops (minimum 25 hrs)
  - Participation on OGRA Work Groups/Committee/Instructor (minimum 50 hrs)
- Employment Experience:** 5 years significant Infrastructure related Supervisory Experience

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application)

\*\* Provide detail if additional.

### B. Infrastructure Professional (Above requirements and CMM II level)

Completed Documented\*

- Certified Road Supervisor – Intermediate (CRS-I) or Specialty Equivalent: including but not limited to Certified Fleet Manager, Certified Airport Manager, Facilities Manager, Landfill Operations Manager, Water/Wastewater OIC, Drainage Superintendent, Certified Engineering Technologist, Certified Technician, etc.
- BOTH 2 x Core Municipality Academy Courses (OGRA)
  - 1 x Specialty Municipal Academy Course (OGRA)
- ONE 4 x OGRA/ROMA Conferences/Workshops (Cumulative Total 72 hrs)
  - 10 days of professional related conferences/workshops
- Employment Experience:** 7 years of significant related supervisory experience and 3 years in a Senior Infrastructure related supervisory role (Please submit organizational chart)

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application)

\*\* Provide detail if additional.



**New applicants must attach their CMM Application  
Complete all sections for accurate evaluation**



C. 1. Applicant: \_\_\_\_\_ Employer: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

2. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. **Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

4. **OGRA Member**  Yes  No **\*\*OGRA Membership Required to Apply\*\***

5. Witness: a) Municipal Official (OGRA Member): \_\_\_\_\_

b) Signature: \_\_\_\_\_ Title: \_\_\_\_\_

\*Witness identity only – not verification of content.

**Fee: \$245 (includes CMM & OGRA Enhancement) HST Exempt.**

Cheque payable to OMMI or pay by VISA \_\_\_\_\_ Exp / CVV:  Corp  Personal

Name on Card: \_\_\_\_\_

Mail/Courier application to 618 Balmoral Drive, Oshawa, ON L1J 3A7

Office Use