



CERTIFIED MUNICIPAL MANAGER

Infrastructure Specialist & Infrastructure Professional Enhancements



INTRODUCTION

OGRA represents the infrastructure interests of Ontario's municipalities and consequently has many professions represented among the employees of their municipal members. The Infrastructure Specialist and Professional *enhancements* in conjunction with the CMM designation are intended to complement any primary designation they already possess, or to provide a specific level of recognition not currently available within their profession or occupational specialty.

EVALUATION

The OGRA Evaluation Committee will determine the member equivalencies on an individual basis, looking for professional certifications from their respective governing bodies such as: AORS, ORFA, MOE, SWANA, OMAFRA, IAAE, APWA-OPWA, OACETT. Additionally, recognizing specific education and job experience will be a varied, flexible, developing process, intended to encourage participation and to ensure a balanced and fair awarding of enhancements.

REQUIREMENTS

The table below indicates a varying list of requirements from several occupational specialties.

| Job Title | Certifying Body | Certification | Specialist | Professional |
|------------------------------|-----------------|----------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------|
| Fleet Manager | APWA | Required | 1 yr fleet management experience | Meet Requirements |
| Airport Manager | IAAE | Required | 1 yr airport management experience | Certification |
| Recreational Facilities Mgmt | ORFA | Certified Recreation Facilities Professional | Supervisor | Manager |
| Landfill Operations Manager | SWANA | Mgr. of Landfill Operations OR Managing Municipal Solid Waste Collection Systems | 1 SWANA Certificate + 1 yr supervisory experience | 2 SWANA Certificates + 3 yrs landfill mgmt experience |
| Water/Wastewater Operations | MOE | | Licensed Operator | Officer-in-Charge |
| Drainage Superintendent | OMAFRA | Required | | 3 yrs in position |
| Road Supervisor | AORS | Certified Road Supervisor | Meet Requirements | Meet Requirements |

OGRA's Academy for Municipal Asset Management courses:

Core:

- Asset Data Collection and Condition Evaluation
- Asset Valuation and Capital Investment Planning
- Managing Data for Municipal Assets
- Public Sector Finance Fundamentals

Specialty:

- Asset Management of Bridges
- Asset Management of Buried Infrastructure
- Asset Management of Public Buildings
- Asset Management of Road Networks

Other courses that we recognize as a specialty asset management course (from partner organizations):

- Asset Management module of the Fleet Discipline certificate from the North American Fleet Association (NAFA).
- Transit Maintenance and Asset Management course from the Canadian Urban Transit Association (CUTA).
- Recreation Facilities Asset Management Week 1 course from Ontario Recreational Facilities Association (ORFA).

Municipal Infrastructure Training (MIT) courses are:

- Advanced Sewer and Watermain Construction Inspection (TM46)
- Bridge and Structure Inspection (TM45)
- General Inspection (TM32)
- Road Design: Geometrics (TM30)
- Road Design: Intersections (TM37)
- Sanitary Sewer Design (TM41)
- Scott McKay Bituminous Technology (TM36)
- Scott McKay Concrete Technology (TM35)
- Scott McKay Soils Technology (TM33)
- Sewer and Watermain Construction Inspection (TM43)
- Storm Sewer Design (TM31)
- Stormwater Management (TM47)
- Watermain Design (TM42)



CMM Supplemental Application

Infrastructure



A. Infrastructure Specialist

Completed Documented*

1. Certified Road Supervisor (CRS) or Specialty Equivalent: including but not limited to, Certified Fleet Manager, Certified Airport Manager, Facilities Supervisor, Landfill Operations Manager, Water/Wastewater Operator, Drainage Superintendent, Certified Engineering Technologist etc. (circle) or other: _____
2. a) 1 x **OGRA** Core or Specialty Academy Course title _____
 ONE b) 2 x Municipal Infrastructure Training Courses (**OGRA**) 1 _____, 2 _____
 c) 1 x Technical professionally related course (35 hrs) title _____
Note: Academy and Infrastructure Training Courses listed on reverse
3. ONE d) 2 x **OGRA** or professionally related Conferences/Workshops (minimum 25 hrs)
 e) Participation on **OGRA** Work Groups/Committee/Instructor (minimum 50 hrs)
4. **Employment Experience:** 5 years significant Infrastructure related Supervisory Experience

Title: _____ Employer: _____ (MM/YY): _____ to _____
 Title: _____ Employer: _____ (MM/YY): _____ to _____ **

* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) ** Provide detail if additional.

B. Infrastructure Professional (Above requirements and CMM II level)

Completed Documented*

1. Certified Road Supervisor – Intermediate (CRS-I) or Specialty Equivalent: including but not limited to Certified Fleet Manager, Certified Airport Manager, Facilities Manager, Landfill Operations Manager, Water/Wastewater OIC, Drainage Superintendent, Certified Engineering Technologist, Certified Technician, etc. (circle) or _____
2. BOTH a) 2 x Core Municipality Academy Courses 1 _____, 2 _____
 b) 1 x Specialty Municipal Academy Course 1 _____
Note: OGRA Academy for Municipal Asset Mgt Courses listed on reverse
3. ONE a) 4 x **OGRA** Conferences/Workshops (Cumulative Total 72 hrs)
 b) 10 days of professionally related conferences or workshops
4. **Employment Experience:** 7 years of significant related supervisory experience and 3 years in a Senior Infrastructure related supervisory role (Please submit organizational chart)

Title: _____ Employer: _____ (MM/YY): _____ to _____
 Title: _____ Employer: _____ (MM/YY): _____ to _____ **

* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) ** Provide detail if additional.



New applicants must attach their CMM Application
Complete all sections for accurate evaluation



- C. 1. Applicant: _____ Employer: _____
 Title: _____ Department: _____
2. Phone: _____ E-mail: _____
3. **Signature:** _____ Date: _____
4. **OGRA Member** Yes No ****OGRA Membership Required to Apply****
5. Witness: a) Municipal Official (**OGRA** Member): _____
 b) Signature: _____ Title: _____

Fee: \$255 (includes CMM & OGRA Enhancement) HST Exempt.

Cheque payable to OMMI or pay by VISA/MC _____ Exp ___ / ___ CVV: _____ Corp Personal

Name on Card: _____

Mail/Courier application to 618 Balmoral Drive, Oshawa, ON L1J 3A7