

## **Court Services**

## **CMM Supplemental Application**



			Completed	**Documented
1.	6 x days of professionally related training and/or develop	ment events (minimum 36 hours)		
2.	Employment Experience 2 years, direct experience de	elivering Court administration functi	ions	
Title:	Employer	r:	Date: to _	
Docum	nented: include copies of certificates/diplomas, agendas/transcripts	s where possible with CMM Application	* Provide detail if addi	tional positions
Co	urt Executive (above requirements and CMM II	level)	Completed	d **Documented
1.	3 x Municipal Court Managers' Association Annual confe	erences in previous five-year period	d.	
2.	3 x years membership, in good standing, in MCMA			
3.	50 x hours participation to MCMA Board or Committees	in previous two years.		
4.	12 x days of professionally related seminars/conference	es (total of 72 hours)		
	(The title in many municipalitie Manager, POA Manager, POA senior person responsible for	rincial Offences Act (POA) court location es may be Court Manager, Court Admin A Coordinator, Director. The incumbent i day to day operations & service delivery	istration must be a y at one or	
	Part X of the POA)	rsuant to the Transfer Agreement MOU u	under	
** <u>N</u>	Part X of the POA) Employer: lote: Re-Certification Requirement Attend two MCMA	Date Conferences every three years to r	e: to maintain the <u>Executiv</u>	e level
** <u>N</u>	Part X of the POA)          Employer:         lote: Re-Certification Requirement         Attend two MCMA         inted: include copies of certificates/diplomas, agendas/transcripts w         New applicants must attend	Date Conferences every three years to r	e: to maintain the <u>Executiv</u> * Provide detail if addition	e level
** <u>N</u> cumen	Part X of the POA)          Employer:         lote: Re-Certification Requirement         Attend two MCMA         inted: include copies of certificates/diplomas, agendas/transcripts w         New applicants must attend	Date Conferences every three years to revere possible with CMM Application tach their CMM Application for accurate evaluation	e: to maintain the <u>Executiv</u> * Provide detail if addition	e level nal positions
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** <u>N</u> cumera 1. Ap 2. Pl 3. Si 4. <b>M</b> 5. W	Part X of the POA)          Employer:         Note: Re-Certification Requirement         Attend two MCMA         Attend: include copies of certificates/diplomas, agendas/transcripts w         New applicants must attend         Complete all sections         opplicant:	Data a conferences every three years to revere possible with CMM Application tach their CMM Application for accurate evaluation Employer: E-mail : Date : ** <u>MCMA Membership Requ</u>	e: to maintain the <u>Executiv</u> * Provide detail if addition	e level nal positions
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