



CMM Supplemental Application

Housing/Real Estate Management



A. Housing Management Specialist

Completed Documented*

1. Property and Building Administration Course Completion ☐ ☐
2. Building Maintenance for Property Managers Course Completion ☐ ☐
3. Employment Experience: ☐ ☐
3 years, full-time, in Municipal Property/Real Estate Governance Management (5,460 hours)

Note: Re-certification Requirement (every 3 years)
A minimum 14 hours industry related training/workshop through **IHM**
(i.e. IHM educational conference attendance = 14 hours)

Title: _____ Employer: _____ (MM/YY): _____ to _____

Title: _____ Employer: _____ (MM/YY): _____ to _____ **

** Documented: include copies of certificates/diplomas, agendas/transcripts where possible with CMM Application * Provide detail if additional positions

B. Housing Management Professional

Above requirements must be completed, CMM II level designation achieved and Items 1 - 4 below completed

Completed Documented*

1. Strategic and Financial Planning for Property Managers ☐ ☐
2. Human Relations for Property Managers ☐ ☐
3. Tenancy Law in Ontario ☐ ☐
4. Completed one (1) elective course for IHM Certificate completion ☐ ☐
5. Employment Experience: ☐ ☐
5 years, full-time, in Municipal Property/Real Estate Governance Management (9,100 hours)

Note: Re-certification Requirement (every 3 years)
A minimum 14 hours industry related training/workshop through **IHM**
(i.e. IHM educational conference attendance = 14 hours)

Title: _____ Employer: _____ (MM/YY): _____ to _____

Title: _____ Employer: _____ (MM/YY): _____ to _____ **

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New applicants must attach their CMM Application
Complete all sections for accurate evaluation



- C.
1. Applicant: _____ Employer: _____
 2. Phone: _____ E-mail: _____
 3. Signature: _____ Date: _____
 4. **IHM Member** ☐ Yes ☐ No ****IHM Membership Required to Apply****
 5. **Witness:**
 - a) Municipal Official (IHM Member): _____
 - b) Signature: _____ Title: _____
**Witness identity only – not verification of content.*

IHM Enhancement Fee \$282

After application processing, invoices will be sent by email.

Payment may be made by cheque, EFT or online through the link provided on the invoice.