



# CERTIFIED MUNICIPAL MANAGER

## Infrastructure Specialist & Infrastructure Professional Enhancements



### INTRODUCTION

OGRA represents the infrastructure interests of Ontario's municipalities and consequently has many professions represented among the employees of their municipal members. The Infrastructure Specialist and Professional *enhancements* in conjunction with the CMM designation are intended to complement any primary designation they already possess, or to provide a specific level of recognition not currently available within their profession or occupational specialty.

### EVALUATION

The OGRA Evaluation Committee will determine the member equivalencies on an individual basis, looking for professional certifications from their respective governing bodies such as: AORS, ORFA, MOE, SWANA, OMAFRA, IAAE, APWA-OPWA, OACETT. Additionally, recognizing specific education and job experience will be a varied, flexible, developing process, intended to encourage participation and to ensure a balanced and fair awarding of enhancements.

### REQUIREMENTS

The table below indicates a varying list of requirements from several occupational specialties.

Job Title	Certifying Body	Certification	Specialist	Professional
Fleet Manager	APWA	Required	1 yr fleet management experience	Meet Requirements
Airport Manager	IAAE	Required	1 yr airport management experience	Certification
Recreational Facilities Mgmt	ORFA	Certified Recreation Facilities Professional	Supervisor	Manager
Landfill Operations Manager	SWANA	Mgr. of Landfill Operations OR Managing Municipal Solid Waste Collection Systems	1 SWANA Certificate + 1 yr supervisory experience	2 SWANA Certificates + 3 yrs landfill mgmt experience
Water/Wastewater Operations	MOE		Licensed Operator	Officer-in-Charge
Drainage Superintendent	OMAFRA	Required		3 yrs in position
Road Supervisor	AORS	Certified Road Supervisor	Meet Requirements	Meet Requirements

#### OGRA's Academy for Municipal Asset Management courses:

##### Core:

- Asset Data Collection and Condition Evaluation
- Asset Valuation and Capital Investment Planning
- Managing Data for Municipal Assets
- Public Sector Finance Fundamentals

##### Specialty:

- Asset Management of Bridges
- Asset Management of Buried Infrastructure
- Asset Management of Public Buildings
- Asset Management of Road Networks

Other courses that we recognize as a specialty asset management course (from partner organizations):

- Asset Management module of the Fleet Discipline certificate from the North American Fleet Association (NAFA).
- Transit Maintenance and Asset Management course from the Canadian Urban Transit Association (CUTA).
- Recreation Facilities Asset Management Week 1 course from Ontario Recreational Facilities Association (ORFA).

#### Municipal Infrastructure Training (MIT) courses are:

- Advanced Sewer and Watermain Construction Inspection (TM46)
- Bridge and Structure Inspection (TM45)
- General Inspection (TM32)
- Road Design: Geometrics (TM30)
- Road Design: Intersections (TM37)
- Sanitary Sewer Design (TM41)
- Scott McKay Bituminous Technology (TM36)
- Scott McKay Concrete Technology (TM35)
- Scott McKay Soils Technology (TM33)
- Sewer and Watermain Construction Inspection (TM43)
- Storm Sewer Design (TM31)
- Stormwater Management (TM47)
- Watermain Design (TM42)



# CMM Supplemental Application

## Infrastructure



### A. Infrastructure Specialist

Completed Documented\*

- Certified Road Supervisor (CRS) or Specialty Equivalent: including but not limited to, Certified Fleet Manager, Certified Airport Manager, Facilities Supervisor, Landfill Operations Manager, Water/Wastewater Operator, Drainage Superintendent, Certified Engineering Technologist etc. (circle) or other: \_\_\_\_\_
- 1 x **OGRA** Core or Specialty Academy Course title \_\_\_\_\_
  - ONE b) 2 x Municipal Infrastructure Training Courses (**OGRA**) 1 \_\_\_\_\_, 2 \_\_\_\_\_
  - c) 1 x Technical professionally related course (35 hrs) title \_\_\_\_\_

**Note: Academy and Infrastructure Training Courses listed on reverse**
- ONE d) 2 x **OGRA** or professionally related Conferences/Workshops (minimum 25 hrs)
  - e) Participation on **OGRA** Work Groups/Committee/Instructor (minimum 50 hrs)
- Employment Experience:** 5 years significant Infrastructure related Supervisory Experience

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_  
 Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) \*\* Provide detail if additional.

### B. Infrastructure Professional (Above requirements and CMM II level)

Completed Documented\*

- Certified Road Supervisor – Intermediate (CRS-I) or Specialty Equivalent: including but not limited to Certified Fleet Manager, Certified Airport Manager, Facilities Manager, Landfill Operations Manager, Water/Wastewater OIC, Drainage Superintendent, Certified Engineering Technologist, Certified Technician, etc. (circle) or \_\_\_\_\_
- BOTH a) 2 x Core Municipality Academy Courses 1 \_\_\_\_\_, 2 \_\_\_\_\_
  - b) 1 x Specialty Municipal Academy Course 1 \_\_\_\_\_

**Note: OGRA Academy for Municipal Asset Mgt Courses listed on reverse**
- ONE a) 4 x **OGRA** Conferences/Workshops (Cumulative Total 72 hrs)
  - b) 10 days of professionally related conferences or workshops
- Employment Experience:** 7 years of significant related supervisory experience and 3 years in a Senior Infrastructure related supervisory role (Please submit organizational chart)

Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_  
 Title: \_\_\_\_\_ Employer: \_\_\_\_\_ (MM/YY): \_\_\_\_\_ to \_\_\_\_\_ \*\*

\* Documented: includes copies of certificates/diplomas, agendas/transcripts where possible (Submitted with CMM Application) \*\* Provide detail if additional.



**New applicants must attach their CMM Application  
Complete all sections for accurate evaluation**



- Applicant: \_\_\_\_\_ Employer: \_\_\_\_\_  
 Title: \_\_\_\_\_ Department: \_\_\_\_\_
- Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
- Signature:** \_\_\_\_\_ Date: \_\_\_\_\_
- OGRA Member** Yes No **\*\*OGRA Membership Required to Apply\*\***
- Witness:
  - Municipal Official (**OGRA** Member): \_\_\_\_\_
  - Signature: \_\_\_\_\_ Title: \_\_\_\_\_

\*Witness identity only – not verification of content.

### Infrastructure Enhancement Fee \$293

After application processing, invoices will be sent by email.

Payment may be made by cheque, EFT or online through the link provided on the invoice.

Email to info@ommi.on.ca OR submit by mail to: Suite 267, 6-470 King Street West, Oshawa ON L1J 2K9

